

# Windward Village Homeowners Association

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## Opt Out Form (Civil Code §5220)

By law, associations are required to produce a Membership List including the name, property address, mailing, and email address of all owners to any member who requests it. If you do not wish to have your contact information shared with other members, you may opt out of the Membership List, provided the Association can contact you via an alternative method. (Civil Code §5200).

If you would like to direct the association to (a) withhold your contact information from the Membership List and (b) instead transmit communications in an alternative fashion, please fill out and submit the following.

I, \_\_\_\_\_, as owner of Unit \_\_\_\_\_, direct the Windward Village Homeowners Association as follows:

1.  Do not share my contact information with other members of the Association.
2. Materials to be distributed in connection with a request for the Association's Membership List may alternatively be transmitted to me by the Association, as follows:
  - By first-class mail (by choosing this option, I agree to pay the Association's costs of reproducing/mailing such notices);
  - By e-mail at the following email address:  
\_\_\_\_\_

You may rescind your "Opt Out" at any time, by a writing directed to the Board of Directors.

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Owner's Email : \_\_\_\_\_